

Marlboro College
NON-EXEMPT /STUDENT (HOURLY)
PAYROLL SCHEDULE FY19

The pay dates are fixed; however, time cards may be due earlier than stated. This schedule is applicable for bi-weekly, non-exempt (hourly) staff and all student employment.

PAYDATE	NON-EXEMPT W/E DATES	TIME CARDS DUE TO SUPERVISOR	TIME CARDS DUE BY NOON TO PAYROLL
07/12/18	06/29 & 07/06	07/06/18	07/09/18
07/26/18	07/13 & 07/20	07/20/18	07/23/18
08/09/18	07/27 & 08/03	08/03/18	08/06/18
08/23/18	08/10 & 08/17	08/17/18	08/20/18
09/06/18	08/24 & 08/31	08/31/18	08/31/18
09/20/18	09/07 & 09/14	09/14/18	09/17/18
10/04/18	09/21 & 09/28	09/28/18	10/01/18
10/18/18	10/05 & 10/12	10/12/18	10/12/18
11/01/18	10/19 & 10/26	10/26/18	10/29/18
11/15/18	11/02 & 11/09	11/09/18	11/12/18
11/29/18	11/16 & 11/23	11/26/18	11/26/18
12/13/18	11/30 & 12/07	12/07/18	12/10/18
12/27/18	12/14 & 12/21	12/20/18	12/21/18
01/10/19	12/28 & 01/04	01/04/19	01/07/19
01/24/19	01/11 & 01/18	01/18/19	01/21/19
02/07/19	01/25 & 02/01	02/01/19	02/04/19
02/21/19	02/08 & 02/15	02/15/19	02/15/19
03/07/19	02/22 & 03/01	03/01/19	03/04/19
03/21/19	03/08 & 03/15	03/15/19	03/18/19
04/04/19	03/22 & 03/29	03/29/19	04/01/19
04/18/19	04/05 & 04/12	04/12/19	04/15/19
05/02/19	04/19 & 04/26	04/26/19	04/29/19
05/16/19	05/03 & 05/10	05/10/19	05/13/19
05/30/19	05/17 & 05/24	05/23/19	05/23/19
06/13/19	05/31 & 06/07	06/07/19	06/10/19
06/27/19	06/14 & 06/21	06/21/19	06/24/19

Bold Indicates deviation from pattern

**Timecards due by noon to accounting in order to meet payroll deadlines, PLEASE NO EXCEPTIONS.*

The schedule above is subject to change.

Revised 06/06/18